



Australian Property Institute Limited
Australian Property Institute Valuers Limited

PARTICULARS OF COMPLAINT

Australian Property Institute
6 Champion Street
Deakin ACT 2600
ACN 608 309 128

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Email: national@api.org.au
Website: www.api.org.au

IN THE MATTER of a complaint by

Details of the Complainant (Complainant)	
Name	
Company	
Address	
Email Address	

concerning

Details of the API Member (Respondent)	
Name	
Company	
Address	
Contact Number	
Email Address	

Particulars of Complaint

Complaint
What happened?
Describe the event or action you want to complain about. We need to know what happened, where and when it happened and who was involved. Please give us all the dates and other details you know. You can attach an extra page and supporting evidence if you wish

How has this affected you?

Have you discussed/addressed this matter with the member directly?

No Yes

If yes, when?

What was the result?

Has a breach of Rules of Professional Conduct occurred?

The specific provisions of the Rules of Professional Conduct alleged to have been breached by the Member of the API (Respondent) and the conduct allegedly giving rise to the said breaches are as follows:

1. The Respondent breached Section / Rule of the Rules of Professional Conduct by:

2. The Respondent breached Section / Rule of the Rules of Professional Conduct by:

3. The Respondent breached Section / Rule of the Rules of Professional Conduct by:

What outcome are you seeking?

By signing this Form, I acknowledge and consent to API completing the below tasks as per the API's standard process:

- Disclose your identity (as the Complainant) to the Respondent.
- Provide a copy of your initial complaint and supporting documentation to the Respondent
- Permission to provide the Respondent with further information upon their request and at API's discretion.

Name of Complainant	
Signature of Complainant	
Date	

Return Details

To The Complaints Officer
Email complaints@api.org.au
Post Level 3, 60 York Street
Sydney NSW 2000
Queries 1800 111 274 or complaints@api.org.au